

## Head Golf Coach Job Description

### About Providence Academy:

Providence Academy is a private Christian school committed to providing a Christ-centered education that develops and cultivates young leaders with integrity, discipline, and a love for learning while equipping them to make a positive impact on their communities, nation, and the world for Jesus Christ and His Glory (Acts 1:8).

### Job Summary:

The **Head Golf Coach** is responsible for overseeing all aspects of the Golf Program, including recruiting within the school, scheduling opponents (in coordination with the Athletic Director), training, and coaching team members. The coach must abide by AAA rules and regulations, as well as the policies set forth by Providence Academy and the Athletic Department.

### Minimum Qualifications (Knowledge, Skills, and Abilities Required):

- Licensed Teacher-Coach with current Teaching Certification.
- 2–4 years of coaching golf at the high school level (head coaching experience preferred).
- Strong understanding of golf coaching techniques, strategies, and rules.
- Knowledge of AAA and NFHS rules.
- Ability to establish and maintain effective relationships with school administrators, students, parents, and staff.
- Demonstrated leadership in character-building and mentorship consistent with Providence Academy's Christian mission.

### Essential Responsibilities:

- Manage and supervise practices, contests, and team activities to foster growth in golf skills, teamwork, discipline, respect, and good sportsmanship.
- Use diverse coaching techniques and training methods to enhance the abilities of student-athletes.
- Develop, promote, and recruit for the Golf Program within the school.
- Organize team meetings and encourage participation in the program.
- Establish and evaluate performance criteria for competition, regularly assessing athletic abilities.
- Create and maintain a practice schedule that includes individual and team skill development.
- Hold preseason meetings with student-athletes and parents.
- Strategize match and tournament plans based on players' skills and team capabilities.
- Promote sportsmanship and address student discipline during practices, contests, and travel.
- Protect student-athletes, equipment, and facilities from risks, including hazing and bullying.

- Maintain and manage golf equipment, uniforms, and supplies, including repairs and storage.
- Ensure compliance with AAA eligibility regulations, maintaining accurate records for eligibility, transfers, and grades.
- Provide guidance on NCAA academic requirements for scholarships and recruitment.
- Assist student-athletes with college recruitment opportunities.
- Coordinate match and tournament schedules and logistics in partnership with the Athletic Director.
- Represent Providence Academy professionally and foster positive relationships with media, the Patriot Athletic Foundation, and community organizations.
- Participate in special events such as senior night, awards banquets, and assemblies.
- Communicate with parents/guardians as needed about student-athlete performance and development.
- Follow protocols for athlete injuries and emergency action plans.
- Maintain a commitment to nondiscrimination and inclusivity in all activities.
- Attend professional development activities, clinics, and meetings to enhance coaching performance.
- Perform other duties as assigned by the Athletic Director or school leadership.

**Additional Knowledge, Skills, and Attributes:**

**Knowledge:**

- Comprehensive knowledge of golf techniques, strategies, and program development.
- Familiarity with AAA and NFHS rules and regulations.
- Understanding of effective student-athlete mentorship and character-building strategies.

**Skills:**

- Excellent organizational, communication, and interpersonal skills.
- Ability to effectively assess and develop the skills of players and coaching staff.
- Strong leadership capabilities and the ability to inspire trust and respect.

**Attributes:**

- Professionally calm under pressure with the ability to motivate and inspire student-athletes.
- A progressive thinker who values preparation and planning.
- Deep alignment with Providence Academy's mission and values, demonstrating a commitment to integrating faith into the coaching process.

**Supervision Exercised:**

Assistant Coaches and other members of the Golf Program staff.